Master Admission
REQUIREMENTS

Find more about our
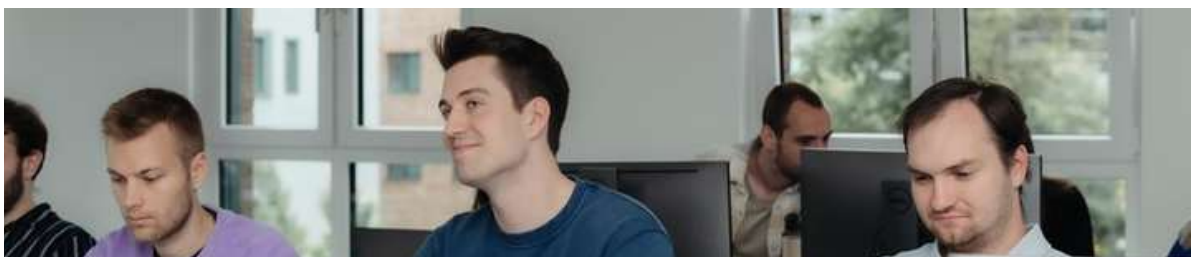Master programs on
our website

You will need to submit the following documents in order to apply for your
Master's program at XU Exponential University in Potsdam

Academic degree

Notarized diploma verifying the completion of a previous academic degree
(bachelor, diploma, magister, etc.)

- You must have at least 240 ECTS for the continuing education Master's
  degree program.
- The degree must have been obtained in a subject relevant to the Master's
  program, such as business administration or business informatics.
- The course must have taught the core academic content for the Master's
  degree program in Digital Transformation Management in the field of
  business administration to the extent of 30 ECTS CP. These are Human
  resources, in particular recruitment and personnel development,
  organization/organizational development, accounting, investment and
  financing, marketing, quantitative methods, leadership, project
  management.

Final GPA of 3.0 or better (according to the German grading system)

If your final GPA does not meet this requirement, you can be accepted if you pass an internal interview with XU or prove through other certifications your eligibility.

In this case, XU's examination board will decide on a case by case basis whether you can be admitted into the program of your choice.

In case candidates aren't successful in the interview or do not meet eligibility criteria then a Masters Preparation Course can be taken at XU to bridge the gap.

Employment letter

In the case of a university degree obtained abroad, the relevant documents need to be provided in German or English and must be certified by an officially accredited translation agency.

02

Professional experience

For the continuing education Master's degree course, you must have at least one year of responsible professional experience relevant to the course. If your Bachelor's degree comprises fewer than 240 ECTS credits, you can compensate for this with additional years of professional activity. In this case, credit cannot exceed 30 ECTS per professional year and 60 ECTS in total – so if you have a 180 ECTS Bachelor's degree, you need a total of three years of relevant professional experience.

Language skills

For admission, you must provide proof of specific English language skills at language level C1 (according to CEFR) – we generally accept all known certificates, e.g. TOEFL, IELTS, Cambridge Certificate. If the language certificate is not yet available at the time of application, you can submit it by the start of your studies. If you have already completed your Bachelor's degree in English, you do not need to submit an additional language certificate.

IELTS

Required minimum overall test score of 6.0

TOEFL

Required minimum test scores: TOEFL IBT (60 – 78) PBT (546 – 548)

Cambridge

Certificate of Advance English (CAE) Cambridge English: Business Higher (BEC Higher)

Cambridge IGCSE

IGCSE 1st Language with average B2 IGCSE 2nd Language with average B2

TOEIC Listening and Reading Test

Required minimum test score of 605 –780

Telc B2 Certificates

Duolingo Score

Required minimum test score of 105 – 115

03

You will need to submit the following documents in order to apply for your Master's program at XU Exponential University in Potsdam

Not sure if you meet all the admission requirements?

The recognition of your previous studies, your professional experience, your language skills – we will be happy to look at all of this with you and carry out a case-by-case assessment.

So let's start a conversation

Admission Requirements

Master Degree
APPLICATION

You will need to submit the following documents to apply for a master's degree in digitisation.

Academic degree

Notarized certificate of your first academic degree (e.g. a bachelor's degree)

Final GPA of 3.0 or better (according to the German grading system)

If your final GPA does not meet this requirement, you can be accepted if you pass an internal interview with XU or prove through other certifications your eligibility.

In this case, XU's examination board will decide on a case by case basis whether you can be admitted into the program of your choice.

In case candidates aren't successful in the interview or do not meet eligibility criteria then a Masters Preparation Course can be taken at XU to bridge the gap.

Curriculum vitae

Optional curriculum vitae in tabular form including educational background, professional career, internships, language and other relevant knowledge.

Further certificates and evidence

Proof of at least one year of responsible professional activity relevant to the degree program (e.g. certificate, reference, employer's certificate). Proof of English language proficiency at language level C1 or English-language Bachelor's degree

05

Program Specific REQUIREMENTS

Specific program requirements for the XU University of Applied Sciences's master programs.

Data Science, M.Sc. – consecutive master's

You are required to hold an undergraduate diploma with at least 180 ECTS credit points in a field related to the field of study, e.g. Data Science, Maths, Statistics, Business Informatics, Computer Sciences, Business Administration, Economics, Chemistry, Physics, Biology etc. Since Data Science is an interdisciplinary field, it is possible to get accepted into this program, if you hold a diploma in another field. Our examination board will decide based on your individual qualifications whether you can be admitted into this program. The examination board will also take additional qualifications (incl. work experience, certificates, etc.) into consideration.

Industry 4.0, M.Sc. – consecutive master's

You are required to hold an undergraduate diploma with at least 180 ECTS credit points in a field related to the field of study, e.g. Data Science, Business Informatics, Computer Sciences, Business Administration, Engineering (All fields like Mechanical, Automobile, Civil, etc), Architecture, Mechatronics, etc. Since Industry 4.0 is an interdisciplinary field, it is possible to get accepted into this program, if you hold a diploma in another field. Our examination board will decide based on your individual qualifications whether you can be admitted into this program. The examination board will also take additional qualifications (incl. work experience, certificates, etc.) into consideration.

Digital Transformation Management & Sustainability, M.A. – postgraduate program

Please note that the requirement for admission into the master's program Digital Transformation Management is that you've obtained at least 240 ECTS credit points in your previous studies (approx. 10-12 semesters) as this is a short postgraduate program (60 ECTS), which will be taught over full time two semesters (one year only) or part time four semesters (two years only).

Moreover, you have to have at least two year of relevant work experience (internships included), as this program is   aimed at educating leaders for digital transformation, change management, sustainability, human future skills and deep technology business processes.

If you obtained less than 240 ECTS credit points in your previous studies, it is possible to get credits for your work experience. You can get 30 ECTS credit points per year of work experience (max. 60 ECTS). This means that we can admit you into this program, if you have obtained a minimum of 180 ECTS credit points and can prove that you have worked full-time for a minimum of two years.

Applicants are recommended to hold a previous degree in a business-related or informatics or computer science field.If you obtained your previous diplo- ma(s) in other fields, our XU Exam Committee will assess your eligibility on an individual case basis.

Application Process

International MBA, M.B.A – postgraduate program

Please note that the requirement for admission into the master 's program International MBA is that you've obtained at least 210 ECTS credit points in your previous studies (approx. 8-10 semesters) as this is a short postgraduate program (90 ECTS), which will be taught full time over three semesters (one and half year only) or part time over six semesters (Three years only)

Moreover, you must have at least one year of relevant work experience (internships included), as this program   is aimed at educating leaders for Fintech, Finance, Global Banking, Digital Engineering Management & Management Positions.

Fast Track (60 ECTS) which will be taught full time over two semesters (one year only). To be admitted to the Fast Track Options, applicants must prove a bachelor's degree with 240 ECTS or 210 ECTS + 1 year working experience or bachelor's degree 180 ECTS + 2 years working experience including 6 Months Managerial experience in an International or Global Working Environment. Applicants are also expected to prove Research Skills and Digital Business knowledge through their previous degree or work experience.

If you obtained less than 210 ECTS credit points in your previous studies, it is possible to get credits for your work experience. You can get 30 ECTS credit points per year of work experience (max. 60 ECTS). This means that we can admit you into this program, if you have obtained a minimum of 180 ECTS credit points and can prove that you have worked full-time for a minimum of two years.

Applicants are recommended to hold a previous degree in a business-related or computer science or informatics field. If you obtained your previous diplo- ma(s) in other fields, our XU Exam Committee will assess your eligibility on an individual case basis.

08

Your studies include start-up support

You successfully completed your studies? What's next? We connect you with potential employers and create a valuable springboard for your future.

What are you waiting for?

Apply for your dream degree program and lay the foundation for a successful career. Studying digitalization in Potsdam – your future awaits you.

Join XU Exponential University of Applied Sciences

Start-up Support