



**Exponential
University**
of applied sciences

Admission requirements, application and enrollment process

For Master programs
at the XU Exponential University of Applied Sciences

Admission Criteria

All programs:

- **If you're NOT a native English speaker: proof of English proficiency – at least B2** (according to the CEFR)
 - we generally accept all widely-known certificates. Please refer to the following reference table for the requirements for individual certificates.

IELTS	6.0
TOEFL	TOEFL IBT (60 - 78) PBT (546 - 548)
Cambridge English Language Assessment	Certificate of Advanced English (CAE) Cambridge English: Business Higher (BEC Higher)
Cambridge IGCSE	IGCSE 1st Language with average B2 IGCSE 2nd Language with average B2
TOEIC	TOEIC Listening and Reading Test (605 - 780)
Telc	Telc B2 Certificates
Duolingo Score	105 - 115
English as educational component	English as language of instruction during previous studies. (Confirmation from university necessary)

- **Final GPA of 3.0 or better (according to the German grading system).** If your final GPA does not meet this requirement, you can be accepted if you pass an internal interview with XU or prove through other certifications your eligibility.
- In this case, XU's examination board will decide on a case by case basis whether you can be admitted into the program of your choice.
- In case candidates aren't successful in the interview or do not

Grade conversion: to convert your GPA into a German grade, please use the modified Bavarian formula:

$$x = 1 + 3 \frac{N_{\max} - N_d}{N_{\max} - N_{\min}}$$

N max = highest possible grade

N min = lowest possible grade

Nd = grade achieved

Data Science, M.Sc. – consecutive master's

You are required to hold an undergraduate diploma with at least 180 ECTS credit points in a field related to the field of study, e.g. Data Science, Maths, Statistics, Business Informatics, Computer Sciences, Business Administration, Economics, Chemistry, Physics, Biology etc. Since Data Science is an interdisciplinary field, it is possible to get accepted into this program, if you hold a diploma in another field. Our examination board will decide based on your individual qualifications whether you can be admitted into this program. The examination board will also take additional qualifications (incl. work experience, certificates, etc.) into consideration.

Industry 4.0, M.Sc. – consecutive master's

You are required to hold an undergraduate diploma with at least 180 ECTS credit points in a field related to the field of study, e.g. Data Science, Business Informatics, Computer Sciences, Business Administration, Engineering (All fields like Mechanical, Automobile, Civil, etc), Architecture, Mechatronics, etc. Since Industry 4.0 is an interdisciplinary field, it is possible to get accepted into this program, if you hold a diploma in another field. Our examination board will decide based on your individual qualifications whether you can be admitted into this program. The examination board will also take additional qualifications (incl. work experience, certificates, etc.) into consideration.

Digital Transformation Management & Sustainability, M.A. – postgraduate program

Please note that the requirement for admission into the master's program Digital Transformation & Sustainability is that you've obtained at least 240 ECTS credit points in your previous studies (approx. 10-12 semesters) as this is a short postgraduate program (60 ECTS), which will be taught over full time two semesters (one year only) or part time four semesters (two years only).

Moreover, you have to have at least two years of relevant work experience (internships included), as this program is aimed at educating leaders for digital transformation, change management, sustainability, human future skills and deep technology business processes.

If you obtained less than 240 ECTS credit points in your previous studies, it is possible to get credits for your work experience. You can get 30 ECTS credit points per year of work experience (max. 60 ECTS). This means that we can admit you into this program, if you have obtained a minimum of 180 ECTS credit points and can prove that you have worked full-time for a minimum of two years.

Applicants are recommended to hold a previous degree in a business-related or informatics or computer science field. If you obtained your previous diploma(s) in other fields, our XU Exam Committee will assess your eligibility on an individual case basis.

International M.B.A – postgraduate program

Please note that the requirement for admission into the master's program International MBA is that you've obtained at least 210 ECTS credit points in your previous studies (approx. 8-10 semesters) as this is a short postgraduate program (90 ECTS), which will be taught full time over three semesters (one and half year only) or part time over six semesters (Three years only).

Moreover, you must have at least one year of relevant work experience (internships included), as this program is aimed at educating leaders for Fintech, Finance, Global Banking, Digital Engineering Management & Management positions.

Fast Track (60 ECTS) which will be taught full time over two semesters (one year only). To be admitted to the Fast Track Options, applicants must prove a bachelor's degree with 240 ECTS or 210 ECTS + 1 year working experience or bachelor's degree 180 ECTS + 2 years working experience including 6 Months Managerial experience in an International or Global Working Environment. Applicants are also expected to prove Research Skills and Digital Business knowledge through their previous degree or work experience.

If you obtained less than 210 ECTS credit points in your previous studies, it is possible to get credits for your work experience. You can get 30 ECTS credit points per year of work experience (max. 60 ECTS). This means that we can admit you into this program, if you have obtained a minimum of 180 ECTS credit points and can prove that you have worked full-time for a minimum of two years.

Applicants are recommended to hold a previous degree in a business-related or computer science or informatics field. If you obtained your previous diploma(s) in other fields, our XU Exam Committee will assess your eligibility on an individual case basis.

Application and Admissions Process

1 Fill in the online application form

Please submit the following documents with your application:

- All pages of your university entrance qualifications (e.g. bachelor's diploma and transcript)
- Current CV in tabular form (1-2 pages)
- Proof of English proficiency (at least B2 according to the CEFR)
- If applicable: relevant (language) certificates, (job) reference letters, etc
- Identity or Passport Copy

2 Evaluation of the application documents by the XU Admissions Team

Our Admissions Team will do a final evaluation of your eligibility for your chosen degree program at XU.

Admission and Enrollment

After we have received all required information from you, we're evaluating your eligibility for your chosen program. If the decision is positive, we'll issue an official admission letter as well as the study contract and invoice for payment.

For the enrollment, we'd need the following matriculation documents:

1. Payment of Registration Fees (EU Citizens)
2. Payment of Registration + Atleast First Semester Fees (Non-EU Citizens)
3. Signed study contract
4. Signed payment plan (except: students, that fund their studies through Brain capital only for EU Citizens or citizens of certain countries. Please refer to our funding page for more details)
5. Certified physical copy of your university entrance qualification (e.g. bachelor's diploma and transcript) and presentation of originals on arrival to campus.
6. Health insurance certificate (or exemption from the statutory health insurance for those who are privately insured)
7. Filled and signed request for matriculation